The following detail the policy for awarding Travel Grants for faculty from Minority Serving Institutions (MSIs) to attend the PhysTEC Conference.

- An institution is considered an MSI if a specific underrepresented minority group constitutes at least 25% of the total undergraduate enrollment. Lists are available on the Department of Education and Hispanic Association of Colleges and Universities websites.
- Each award is up to $1000, which may be split between faculty members at an institution.
- The funds are distributed as reimbursement for travel costs. Allowed expenses are detailed in the APS Grant Travel & Expense report.
- Recipients must be from a Coalition member institution.
- There is a limit of one award per institution per year. Repeat awards may be given if the attendee can demonstrate sufficient outcomes from previous awards.
- PhysTEC currently-funded are not eligible.
- The grant can be used for travel and hotel expenses, but not food.
- Registration fee is waived for a single attendee from the institution. Additional attendees from the institution will need to pay registration fees.
- Students and high school teachers are not eligible. The grant is intended to support faculty who work in or are interested in physics teacher education.
- Recipients are expected to stay in the conference hotel.
- We ask faculty to demonstrate the potential usefulness of the grant using application questions about their current physics teacher education efforts and what they would gain from attending the conference.
- After the conference, Travel Grant Recipients are requested to write a two-paragraph summary of what they learned at the conference.